

RENTAL MANAGEMENT

PRIME PROPERTY GROUP



THE DREAM OF PASSIVE INCOME
COMES TRUE — TURN YOUR
PROPERTY INTO AN ASSET



WHAT IS PRIME PROPERTY GROUP:

PROPERTY MANAGEMENT

Over 200 properties under management in Limassol, Paphos and Larnaca

PROPERTY DEVELOPMENT

Own property developments in Cyprus and Greece

BROKERAGE

Thousands of properties for sale from other developers and private owners

IMMIGRATION SERVICES

Residency permits for investors

PROPERTY RENTALS & RENTAL MANAGEMENT

Great variety of exclusive properties for short-term and long-term rent

TOURISM

- Hotel booking services
- Flights and airline bookings
- Excursions and tours
- Yacht charters and car rentals



RENTAL MANAGEMENT EXPERIENCE WITH PRIME PROPERTY GROUP

WHAT WE DO:

1. Property audit, preparation & furnishing, electric appliances, garden equipment, etc.
2. Promotion through active digital advertisement and global network of dedicated tenant introducers
3. Verified lease agreements, inventory sheets and other necessary documents
4. Regular inspections of the property if necessary
5. Coordination of repairs, maintenance monitoring and cleaning
6. Quarterly revenue and cost reports
7. Dedicated service line for owners and tenants
8. Payment of municipal taxes and other property-related payments on behalf of the owner
9. Transfer of utility bills
10. Tenant check-in and check-outs
11. Occupancy calendar management
12. Over 10000 customers tenants database management



RENTAL MANAGEMENT SERVICES

SERVICE PACKAGES

Our main priority is a perfect personalized service in managing luxury properties. We make a distinctive difference by taking care of every part of tenant search, property management, and rental revenue management. We offer our customers 2 options to manage their property:

- | **A-Z RENTAL MANAGEMENT**
- | **TENANT SEARCH ONLY**



A-TO-Z RENTAL MANAGEMENT

PERSONALISED MANAGEMENT SERVICES FOR LUXURY HOMES AND APARTMENTS FROM COMPLEX MICROMANAGEMENT TO DEALING WITH TENANTS

- A free rental valuation of your property and its earning potential. We can also advise you on how to increase its value.
- Full marketing of your property on our website including many other websites from our partners
- Conducting viewings
- Preparing and signing lease agreements
- Collecting rent and the deposit on your behalf and transferring of balance to your bank account every 3 months
- Payments on your behalf (common expenses, garden, pool maintenance, all government, semi-government, municipal taxes and other)
- Providing you with analytical statements
- Check-in of new tenants by our own staff, including checking the inventory and providing a full condition report. We also introduce tenants to all appliances, meters, common areas.
- Transferring utilities into tenant's names
- Regular maintenance inspections and reports
- Arrange cost effective repairs and renovation
- Checking tenants out at the end of the lease and agreeing with the tenant the costs of any losses, damage to be deducted from the deposit. Organizing and managing any works required.

TENANT SEARCH ONLY

SERVICE TENANT SEARCH ONLY IS IDEAL FOR LANDLORDS WHO LIVE LOCALLY AND ARE HAPPY TO MANAGE THEIR PROPERTY ONCE A SUITABLE TENANT HAS BEEN SOURCED

Prime Property team take care of:



Full advertising of your property on our website, main portals and "For Rent" boards



Collection of the first month's rent and deposit



Personal viewings accompanied by our staff 7 days a week



Lease agreement preparation on behalf of the owner



WHY HIRE PRIME PROPERTY MANAGEMENT?

7 BENEFITS OF RENTAL MANAGEMENT

1 BEST STRATEGY TO MAXIMIZE INCOME

Choose the best rental strategy to increase your income through renting at the highest possible market rate. Our company also deals with daily rents if you want to use the property sometimes during the year.

2 FISCAL TRANSPARENCY

You want to receive regular high-quality reports on expenses and profitability of the object's income.



3 MINT CONDITION

As professionals we monitor the upkeep and the maintenance of the facility, technical conditions and repairs in order to keep your facility in exceptional good condition.

4 TRUST MANAGEMENT

This type of service is suitable, in particular, for owners who are not in Cyprus and want someone to look after the apartment in their absence. The management company pays municipal taxes, utility bills, internet and other expenses, and inspect the property on the monthly basis.



5 NO TROUBLING TENANTS

Renting the property to quality tenants and reducing the risk of non-payment or compensation for damage is one of the most important parts of leasing out your property. 25-30% of properties are underperforming due to low rates or high vacancy. Competent drawing up of the lease agreement, in the action of the owner, in time allows you to change the rental rate, which is about 4% per year.



6 SAVE TIME

Time is very valuable nowadays and property that is leased should be placed in the hands of experts, who know how to deal with complex micro-management of objects as well as handle the hardships of relationships with tenants. As professionals we take care of the utility bills, payments of taxes and fees. We work 7 days a week and always make time to show the property to a potential client.



7 YOU ARE FREE TO TRAVEL

If you do not live in Cyprus, or appear in Cyprus only sporadically, and physically cannot be engaged in the search and selection of tenants, maintenance of the facility, as well as the collection and rental of taxes and fees, we take full responsibility for all necessary procedures.



TARIFF
PLANS

A-Z RENTAL MANAGEMENT

LONG TERM LEASE PLAN

- In this plan, only long-term lease is carried out, namely 12 months or more. The management company is paid for management in the amount of 10% of the monthly income.
- In addition to the management fee, a marketing fee is paid for each new tenant introduced (1 month rent).

DAILY RENT PLAN

- The management company remuneration corresponds to 25% of the total gross short-term rental income (10 days or more).

TENANT SEARCH ONLY

We charge 100% of one month rent for this service.

YOUR PERSONAL PROPERTY MANAGER



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